

<b>Job Title</b>	Executive Director, BrainFutures
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## Job Purpose

BrainFutures is a national nonprofit organization launched in 2016 whose mission is to increase the range of therapeutic and wellbeing options available to the public by bridging the gap between research, innovation and practice. BrainFutures authors evidence-based issue briefs through a collaborative process that brings together leading neuroscience and medical experts to fill knowledge gaps regarding effective behavioral health treatment and brain health advances. Our collaborative process builds networks and coalitions working in unison toward adoption of consensus recommendations to rapidly increase access to sorely needed advances in care.

Current initiatives are focused on Psychedelic Therapy and Classroom-based Youth Executive Function Skills Training. The organization is seeking a strategic leader who can oversee current programming, and partner with the board to advance new initiatives to broaden our portfolio of work. The successful candidate will be passionate about our mission, demonstrate excellence in strategic executive leadership, offer past experience leading successful fundraising efforts, and possess the management capabilities to build exemplary programs and high-performance teams to lead them. Prior experience in health care service delivery, systems management and/or policy is desired.

## Duties and Responsibilities

- **Board Management:** Support the Board in its oversight and policy responsibilities to ensure continued growth and success of the organization. Work closely with the Board to develop and maintain an effective governing body and ensure provision of fiscal, governance and program reporting necessary for the Board to carry out its role.
- **Leadership and Strategy:** Partner with the board in the development of short and long-term strategies for public impact, sustainability and growth. Lead efforts across staff, board and stakeholders to grow BrainFutures impact and outcomes.
- **Program Growth and Accountability:** Lead the development and expansion of BrainFutures policy and program initiatives to increase the availability of effective, science-informed innovative practices that improve mental health and substance use treatment outcomes and enhance mental wellbeing. Ensure rigorous evaluation of programs and initiatives, using a data driven approach to program development, execution and evaluation.
- **Development and External Affairs:** Develop, oversee execution of and evaluate fundraising strategies necessary to secure and diversify funding, including grants and donations from public and private foundations, public agencies, organizations, and individual donors. Cultivate relationships with funders to support BrainFutures fiscal

health. Serve as BrainFutures' primary spokesperson, representing the organization at events, to the media, government officials, donors, and the public.

- **Operations:** Oversee budget preparation, fiscal management, analysis and reporting. Ensure compliance with legal and regulatory requirements. Ensure adequacy of information technology and related systems to support organizational goals. Provide leadership to staff and contractors, fostering a positive, inclusive and collaborative work environment.

### Preferred Qualifications

- A minimum of 5 years of organizational leadership experience and excellence, with proven results in strategic planning and successful execution of goals; health care experience and a track record of executive leadership in growing organizations are desired
- Excellence in leading high performing teams and projects
- Outstanding interpersonal and communication skills, including demonstrated ability to foster strong relationships, and exemplary public speaking, writing and editing competency
- Experience leading successful fundraising efforts
- Data driven approach to the assessment and management of programs and systems
- Superior fiscal and systems management oversight capacity
- Flexibility in adapting and responding to changing environments and comfort managing multiple projects in a fast-paced setting
- Passion for the organizational mission of BrainFutures
- Bachelor's degree
- Flexibility and willingness to travel and work nontraditional work hours when required

### Compensation Information

Salary Range: \$160,000 - \$200,000 annually. Compensation will be based on the candidate's experience and qualifications.

### Position Classification

Full time, exempt. Benefits include vacation, sick, personal, and holidays, life insurance, short-term and long-term disability, 403(b) retirement plan, medical, dental and vision insurance, and health savings account.

### Flexible Work Arrangement

Position is FWA eligible

### Location

Hybrid/Remote

***MHAMD is an Equal Opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, age, national origin, disability, protected veteran status, gender identity or any other factor protected by applicable federal, state, or local laws.***